

Newby Crescent Harrogate North Yorkshire HG3 2TT

FOSS@saltergateschools.co.uk www.saltergateschools.co.uk

Dear Teachers, Parents and Carers

The allocation of money raised by our PTA is a subject that is always up for discussion. We wish to be open to suggestions/requests from all involved with Saltergate Schools.

So, we at FOSS have come up with a funds request form (attached to this letter) for you to complete with details of your request. We have tried to keep the form as simple as possible. Once you have completed a request form, submit it to the PTA and, as a committee we will discuss and decide upon which requests we can move forward with, bearing in mind the amount of money being requested and the number of requests we have received.

An electronic copy of the request form will be available on the FOSS section of the school website for you to download, complete and email to FOSS at <u>foss@saltergateschools.co.uk</u>

Please feel free to come and speak to the committee, or email us, if you have any questions or queries about this process.

Thank you all again for your continued support.

Many Thanks

The FOSS team