



Summer 2020 Results, Appeals and Certificates process

Information for Candidates

July 2020

Results, Appeals and Certificates

Centre assessment grades and rank orders

Rossett School has submitted provisional (centre assessment) grades and rank orders to the relevant awarding body in accordance with the Ofqual guidance and in line with the awarding body instructions.

The awarding bodies put these grades through a standardisation process to determine a calculated grade.

Where calculated grades are higher than the CAGs, calculated grades will be awarded.

Final grades

On candidate statements of results (results slips) and certificates, final grades will be reported in the same way as in previous years.

About your results

Ofqual has provided information for students:

- **Your results, what next?** Understanding your qualifications grades this summer: updated 20 August 2020 www.gov.uk/guidance/your-results-what-next
- **Student guide to post-16 qualification results: summer 2020** - A guide for those receiving qualification results in England this summer (updated 19 August)
- **Student guide to appeals, malpractice & maladministration complaints** Summer 2020 - What to do if you have concerns or questions about your grades (updated 19 August) www.gov.uk/government/publications/student-guide-to-post-16-qualificationresults-summer-2020
- **National Careers Service Exam Results Helpline** www.gov.uk/careers-helpline-for-teenagers

Awarding bodies will also provide information for students about results. Rossett School will signpost you to any relevant information at results time.

If you have a concern about a grade you have been awarded, you can ask Mrs Jones, the Exams Officer to:

check whether an error was made when submitting your centre assessment grade and rank order to the awarding body

raise a complaint with the Exams Officer if you feel you have evidence of bias or that you were discriminated against; you could also pass such evidence on to the awarding body who could investigate for potential maladministration/malpractice

- provide information about the opportunity to take an exam in the autumn series or in summer 2021

Arrangements for appeals

The arrangements for awarding qualifications in summer 2020 state:

Only schools and colleges can submit an appeal. This also applies to private candidates (students who do not study in a school or college.)

If a candidate has concerns about how grades were arrived at they should talk to the school about their options.

A candidate can ask their centre to check whether it made a mistake when submitting data to the awarding body (If the centre finds it made a mistake in the data it provided it can ask the awarding body to correct it)

The centre can appeal to the awarding body on a candidate's behalf if it believes the awarding body made a mistake when it communicated a candidate's grade

A candidate cannot challenge the centre under the appeals process on the centre assessment grades it submitted or the rank order positions

A candidate cannot appeal because their mock exam result was higher than the grade awarded. The mock grade will have been taken into account in deciding a candidate's centre assessment grade. Candidates will either receive their centre assessment grade or the calculated grade (whichever is higher)

This summer, candidates grades are protected and will not go down as a result of an appeal.

If the centre is unhappy with the outcome of the awarding body's appeals process, it can appeal this decision through Ofqual's [Examination Procedures Review Service](#)

A candidate can appeal against their centre's decision

not to seek any information the awarding body holds that would be needed for an appeal; and/or not to appeal to the awarding body

Certificates

Certificates, when received from the awarding body, will be issued to candidates. Rossett School will the exact arrangements for this process to students in the Autumn Term.

Internal appeals procedure

Rossett School will:

- inform candidates of the arrangements for appeals prior to the issue of results and the accessibility of senior members of centre staff immediately after the publication of results by issuing this document and making it available on the school website.
- appeal to an awarding body on a candidate's behalf if it believes the centre itself made an error when submitting a centre assessment grade or rank order information or if it believes an awarding body made a mistake when communicating a grade
- ask the candidate to provide written informed consent (informed consent via candidate email is acceptable) before an appeal is submitted to the awarding body as the appeal could result in the final grade being lower than, higher than, or the same as the grade which was originally awarded
- only collect consent after the publication of results.
- where relevant, advise an affected candidate to inform any third party (such as a university or college) that an appeal has been submitted to an awarding body

Rossett School will not:

- seek any information the awarding body holds that would be needed for an appeal if it does not believe an awarding body made a mistake communicating a grade

- appeal to an awarding body on a candidate's behalf if it does not believe the centre itself made an error when submitting a centre assessment grade or rank order information or if it does not believe an awarding body made a mistake when communicating a grade

An internal appeal may be submitted to the centre where a candidate (or his/her parent/carer) believes there are grounds to appeal against the centre's decision:

- not to seek any information the awarding body holds that would be needed for an appeal
- not to appeal to the awarding body

An appeal should be submitted by:

- completing and submitting a **Summer 2020 appeals request form** (this is also available on the school website) to Mrs Jones, the Exams Officer on exams@rossettschool.co.uk . This should be submitted by **10 September 2020** (5 working days - prior to the centre's deadline for submitting a request for an appeal)
- The candidate will be informed of the outcome of the internal appeal as soon as a decision has been made and in sufficient time for the centre to take any appropriate action where the internal appeal may be upheld.

If the internal appeal is upheld by Rossett School, resulting in an appeal on the candidate's behalf being submitted to the awarding body:

awarding body fees which may be charged for an appeal will be paid by the Rossett School

- if the appeal is upheld by the awarding body, this fee will be refunded by the awarding body to Rossett School