


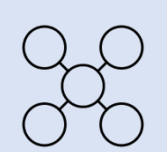




## Remote Learning at HGS

### The Essential 3

- 1) Avoid the risks of too much teacher talk. Give students enough 'silent time' in a lesson to concentrate on and complete the task.
- 2) Limit the amount of new knowledge each lesson. If the pace of a lesson feels a bit slow to you as an expert then it is probably just right for students as novice learners.
- 3) Knowing what to expect in a lesson is reassuring for students. At the start, make clear what they will be doing and what you will be looking for.

### Live Lesson Components

	<b>Meet and greet</b>	Warmly welcome students as they enter the digital classroom. Use positive framing and reassurance.
	<b>Review and retrieval</b>	Review prior learning to help activate and secure key knowledge. Address gaps and misconceptions.
	<b>Present</b>	Present new knowledge in small steps. Share lesson goals. Connect to the big picture. Teach key vocabulary.
	<b>Model and scaffold</b>	Share success criteria and use worked examples. Use scaffolding for difficult tasks.
	<b>Practice</b>	From guided to independent practice. Opportunity for 'Silent time'. Check for understanding.
	<b>Assess and feedback</b>	Talk through model answers. Student self-assessment. Time for green pen improvement. Highlight key learning.

Students with SEND will be supported as usual through the application of 'reasonable adjustments' within remote lessons.



### Getting the most from Microsoft Teams

Click the links to access the 'How To' Guides

1. [Setting up meetings and managing settings on the iPad](#) Also [Set meetings to repeat every 2 weeks](#)
2. [Disabling the chat function for a class on Teams through web version](#) – this only activates when you set up meetings using the 'Share to Channel' function on the iPad or 'Add Channel' on the web.
3. [Downloading attendance details from a Meeting on the web version](#)
4. [Checking attendance and length of time in meetings through INSIGHT](#) – this will only work if you have set meetings using the 'Share to Channel' function on the iPad app or 'Add Channel' on the web.
5. [Setting whole class questions/poll within Teams on the iPad](#)
6. [Sharing a Whiteboard to Collaborate with Students](#) – This requires use of the web version to activate
7. [Using the New Breakout rooms](#) – this requires the Teams app on the PC to set up



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### Live Lessons in Practice

How can I easily connect with each student at the start of a lesson?	<ul style="list-style-type: none"> <li>Take a register orally allowing you to check that everyone can be heard.</li> </ul>
How can I get my students on task quickly when they may join at slightly different times?	<ul style="list-style-type: none"> <li>Share a 'starter slide' which includes a welcoming statement from you and clear instructions about a starter task. This makes for a calm, purposeful start to a lesson.</li> </ul>
What strategies can I use to review prior learning?	<ul style="list-style-type: none"> <li>Five recap questions on a slide as a starter task which could also be uploaded to Showbie for easy checking.</li> <li>A Socrative Quiz set up in Showbie.</li> <li>A recall/retrieval task set in Classkick or a teacher led task in whiteboard.fi.</li> </ul>
How can I ensure that student questions aren't missed?	<ul style="list-style-type: none"> <li>Tell students how you would like them to communicate with you at each stage of the lesson. This may vary depending on the activity. For example, hands-up can be used in Teams or Classkick and the chat or a comment in Showbie can be used during silent time.</li> </ul>
How can I help students to access written text in a lesson?	<ul style="list-style-type: none"> <li>Share the text on your screen and read through with the class. Underline and annotate key words as you go.</li> </ul>
How can I ensure students know what to do?	<ul style="list-style-type: none"> <li>After giving your instructions ask a couple of students to repeat back to you what the task is, how long it is and what you are looking for. Clarify a second time and remind students where helpful resources and scaffolds can be found.</li> </ul>
How can I see student work during independent tasks?	<ul style="list-style-type: none"> <li>Classkick allows you to see students work in real time.</li> <li>In Showbie direct students to press 'done' to submit work as they progress rather than wait to the end.</li> </ul>
How can I quickly gauge student thinking or understanding?	<ul style="list-style-type: none"> <li>Add a Forms survey into the chat in Teams, get students to add an answer in the chat or 'like' an option from those you have provided, after a 3-2-1 countdown, so they aren't influenced by others.</li> <li>Use a Socrative quiz in Showbie or equivalent.</li> </ul>

### Live Lessons and Wellbeing

- Plan screen break reminders into lessons. Every 20 minutes remind students to look up and out.
- Alternate screen-based work with work on paper or in exercise books where possible.
- Finish Period 1, 3 and 5 lessons 5 minutes early and encourage students to stand-up, stretch, get a drink of water, walk about etc.
- Remind students to charge their iPads at the end of period 4, over lunch.
- At the end of the day, encourage students to take some exercise and to take a break. Recommend the PE department's resources. Share how you are managing (intending) to do this.

REACH FOR EXCELLENCE