



## Application to 16-19 Bursary Fund: Academic Year September 2025 – July 2026 Financial Assessment Form

| 1. Student Details       |                                                            |              |  |
|--------------------------|------------------------------------------------------------|--------------|--|
| Surname/Family name      |                                                            |              |  |
| First name (s)           |                                                            |              |  |
| Male/Female              |                                                            |              |  |
| Date of birth (dd/mm/yy) |                                                            |              |  |
| Age on 31st August 2025  | You must be aged 16, 17 or 18 on 31st August 2025 to apply |              |  |
|                          |                                                            |              |  |
| 2. Address Details       |                                                            |              |  |
| Home address             |                                                            |              |  |
| Postcode                 |                                                            |              |  |
| Home telephone number    |                                                            |              |  |
| Mobile telephone numbe   | r                                                          |              |  |
| E-mail address           |                                                            |              |  |
|                          |                                                            |              |  |
| 3. Household memb        | ers                                                        |              |  |
|                          | Parent/Carer                                               | Parent/Carer |  |
| Surname                  |                                                            |              |  |
| First name (s)           |                                                            |              |  |
| Relationship to student  |                                                            |              |  |
| Telephone number (s)     |                                                            |              |  |
|                          |                                                            | 1            |  |

| 4. Your Bank or Buil                                                                                               | ding Society account   | details                               |              |                 |
|--------------------------------------------------------------------------------------------------------------------|------------------------|---------------------------------------|--------------|-----------------|
| Full name of account ha                                                                                            | older                  |                                       |              |                 |
| (as it appears on the student's cash/debit                                                                         |                        |                                       |              |                 |
| card or statement)                                                                                                 |                        |                                       |              |                 |
| Name of bank/building                                                                                              | society                |                                       |              |                 |
| Branch                                                                                                             |                        |                                       |              |                 |
| Sort code                                                                                                          |                        |                                       |              |                 |
| Account number                                                                                                     |                        |                                       |              |                 |
|                                                                                                                    |                        |                                       |              |                 |
| 5. Study programm                                                                                                  | e details              |                                       |              |                 |
| Subject 1                                                                                                          |                        | Subject 3                             | 3            |                 |
| Subject 2                                                                                                          |                        | Subject 4                             |              |                 |
|                                                                                                                    |                        | •                                     |              |                 |
| 6. Transport                                                                                                       |                        |                                       |              |                 |
| How do you get to scho                                                                                             | OIŜ                    |                                       |              |                 |
| Yearly cost of travel to so                                                                                        | chool                  |                                       |              |                 |
|                                                                                                                    |                        | •                                     |              |                 |
| 7. Financial informa                                                                                               | ıtion                  |                                       |              |                 |
| Are you and/or your sibli                                                                                          |                        | Yes / No                              |              |                 |
| free school meals?                                                                                                 |                        |                                       |              |                 |
| Sibling name (s)                                                                                                   |                        |                                       |              |                 |
|                                                                                                                    |                        |                                       |              |                 |
|                                                                                                                    |                        |                                       |              |                 |
| 8. Vulnerable stude                                                                                                |                        |                                       |              |                 |
|                                                                                                                    | be eligible to receive |                                       | •            |                 |
|                                                                                                                    | able, you will need to | •                                     | dence to sup | port that claim |
|                                                                                                                    | n benefit categories b | pelow.                                | I            |                 |
| I am a young person in care                                                                                        |                        |                                       |              |                 |
| I am a young care leaver                                                                                           |                        | Cro dil in                            |              |                 |
| I am in receipt of Income Support or Universal Credit in                                                           |                        |                                       |              |                 |
| my <b>own right</b> and am financially supporting myself                                                           |                        |                                       |              |                 |
| anyone who is dependent upon and living with me                                                                    |                        |                                       |              |                 |
| I am in receipt of Disability Living Allowance or Personal Independence Payments in my <b>own right</b> as well as |                        |                                       |              |                 |
| Employment and Suppo                                                                                               |                        |                                       |              |                 |
| in my <b>own right</b>                                                                                             | .Jai Glodii            |                                       |              |                 |
|                                                                                                                    | ·                      | · · · · · · · · · · · · · · · · · · · | ·            |                 |

| 9. Household Income                                                                                                                                                                                                                                                           |                                                  |  |  |  |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------|--|--|--|
| •                                                                                                                                                                                                                                                                             | pporting documentation relevant to you with      |  |  |  |
| · · · · · · · · · · · · · · · · · · ·                                                                                                                                                                                                                                         | me. All evidence will be photocopied and         |  |  |  |
| dealt with the strictest confidence. Ple                                                                                                                                                                                                                                      | ease do not send any original                    |  |  |  |
| documentation in the post. The stude                                                                                                                                                                                                                                          | nt should bring this directly to Mrs Harrison in |  |  |  |
| the Finance Office who will photocopy                                                                                                                                                                                                                                         | y and return ASAP.                               |  |  |  |
| Annual household income                                                                                                                                                                                                                                                       | £                                                |  |  |  |
|                                                                                                                                                                                                                                                                               |                                                  |  |  |  |
| Please tick the supporting documentation pro                                                                                                                                                                                                                                  | vided below                                      |  |  |  |
| P60 (tax year 2024/25)                                                                                                                                                                                                                                                        |                                                  |  |  |  |
| Tax Credit Award (tax year 2024/25)                                                                                                                                                                                                                                           |                                                  |  |  |  |
| Evidence of self-employment income –                                                                                                                                                                                                                                          |                                                  |  |  |  |
| please supply a copy of your accounts for                                                                                                                                                                                                                                     |                                                  |  |  |  |
| tax year 2023/24                                                                                                                                                                                                                                                              |                                                  |  |  |  |
| Universal Tax Credit – <b>full copies</b> of monthly award notices for the last <b>three</b> months.                                                                                                                                                                          |                                                  |  |  |  |
| award notices for the last <b>three</b> months.                                                                                                                                                                                                                               |                                                  |  |  |  |
|                                                                                                                                                                                                                                                                               |                                                  |  |  |  |
| 10. Declaration                                                                                                                                                                                                                                                               |                                                  |  |  |  |
| Please read the declaration below ca                                                                                                                                                                                                                                          | refully before signing:                          |  |  |  |
| I declare that the statements made on this for                                                                                                                                                                                                                                | m are true and to the best of my knowledge       |  |  |  |
| and belief are correct in every respect.                                                                                                                                                                                                                                      |                                                  |  |  |  |
| I undertake to supply any additional informati particulars given.                                                                                                                                                                                                             | on that may be required to verify the            |  |  |  |
| I understand that if I refuse to provide information relevant to my claim the application will not be accepted. I also undertake to inform the school of any alteration to any of the particulars in writing.                                                                 |                                                  |  |  |  |
| particulars in withing.                                                                                                                                                                                                                                                       |                                                  |  |  |  |
| I agree to repay the school in full and immediately any sums advanced to me if the information I have given is shown to be false or deliberately misleading.                                                                                                                  |                                                  |  |  |  |
|                                                                                                                                                                                                                                                                               |                                                  |  |  |  |
| Further, I/we understand that the 16-19 Bursary will cease with immediate effect should the applicant fail to satisfy acceptable levels of attendance, performance or behaviour. I/we understand that payments will not be made until receipt of a signed Sixth Form Learning |                                                  |  |  |  |
| Agreement 2024/25.                                                                                                                                                                                                                                                            |                                                  |  |  |  |
| I am aware that the funding covers only this so                                                                                                                                                                                                                               | chool year and that I must re-apply next         |  |  |  |
| year; there is no guarantee that I will receive funding for future years even if I am eligible                                                                                                                                                                                |                                                  |  |  |  |
| for the current year.                                                                                                                                                                                                                                                         |                                                  |  |  |  |
|                                                                                                                                                                                                                                                                               |                                                  |  |  |  |
| All awards will be dependent upon students adhering to the terms and conditions set out                                                                                                                                                                                       |                                                  |  |  |  |
| in the Sixth Form Learning Agreement.                                                                                                                                                                                                                                         |                                                  |  |  |  |
| Signed (Student)                                                                                                                                                                                                                                                              | Date                                             |  |  |  |
|                                                                                                                                                                                                                                                                               |                                                  |  |  |  |
| Signed (Parent/Carer)                                                                                                                                                                                                                                                         | Date                                             |  |  |  |

## 11. Application Guidance Notes

## The deadline for the receipt of the Autumn 2025 term Bursary application is Tuesday 30 September 2025.

For a student to be eligible for consideration for a 16 – 19 Bursary, they must meet one or more of the following criteria:

- 1. The household income less than £25,000
- 2. The student is living independently with an income of less than £25,000

The value of the award will vary dependent on the assessment of income and type of award made.

The table below provides details of the necessary documents required to support your application. Please supply the documents below to support your claim.

To be provided by the person(s) responsible for the household bills

| Criteria                                                                                                                                                                | Evidence required                                                                                          |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------|
| Full time student at Rossett School                                                                                                                                     | Signed Sixth Form Learning Agreement 2025/26                                                               |
| Annual salary less than £25,000                                                                                                                                         | P60 for tax year 2024/25 or week 52 (last<br>week in March 2024 payslip or month 12<br>March 2025) payslip |
| Universal Credit                                                                                                                                                        | <b>Full</b> copy of Universal Credit awards for previous <b>three</b> months.                              |
| Income Support                                                                                                                                                          | ·                                                                                                          |
| Job Seekers Allowance Disability Living Allowance Employment Support Allowance Incapacity Benefit Carer's Allowance Housing Benefit Working Tax Credit Child Tax Credit | Entitlement/award letter – dated within the last three months.                                             |

| For school use only      |  |  |
|--------------------------|--|--|
| Documents checked        |  |  |
| Approval Signature 1     |  |  |
| Approval Signature2      |  |  |
| Type & value of awarded  |  |  |
| Confirmation letter sent |  |  |