

Student Guide To Asking Your Teacher For Help



Rossett School

Success for everyone



Microsoft



Step 1: Home Screen

Assigned (1)



Audio Test

Due 13 March 2020 23:59

Completed (3)



Test Assignment



Test Assignment



Interpretations Task from Week Three

Interpretations



If you need to contact your teacher, choose the 'chat' option.



Activity



Chat



Teams



Assignments



Calendar

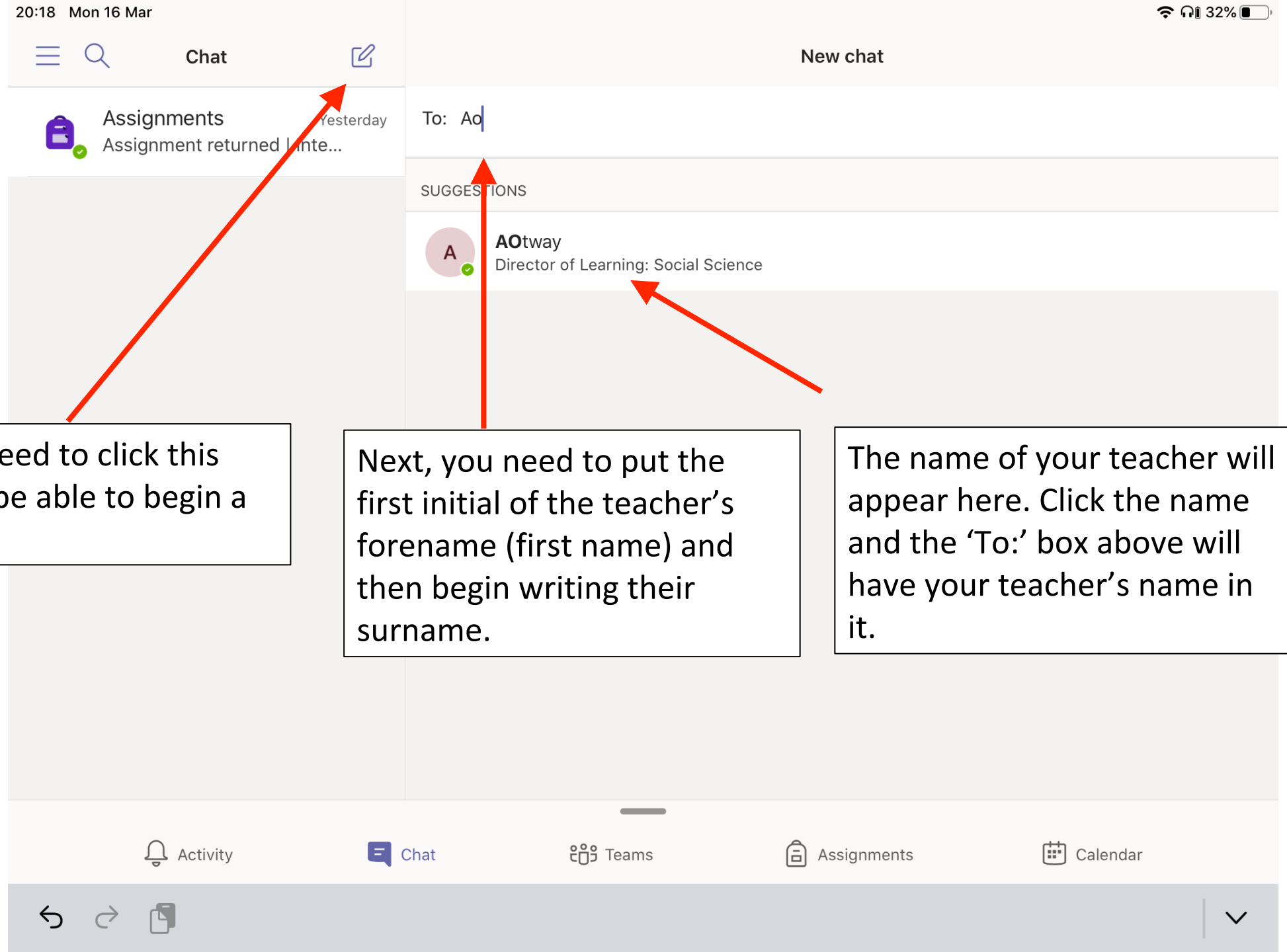


Step 2: Choose your Teacher

First you need to click this button to be able to begin a 'chat'.

Next, you need to put the first initial of the teacher's forename (first name) and then begin writing their surname.

The name of your teacher will appear here. Click the name and the 'To:' box above will have your teacher's name in it.



Step 3: The Chat

Type your message down here and your teacher will get a notification.

If you want, you can even attach files. For example, if there is a part of your work that you are unsure about, you could screenshot it and send it to your teacher along with your question.

