



**Rossett School**  
Success for everyone

October 2016

Dear Parent / Carer

### **YEAR 12/13 PARENTS' EVENING**

We have pleasure in inviting you to attend the Year 12 & Year 13 Parents' Evening, which will be held on Thursday 10 November 2016, from 5.30pm - 8.00pm.

This is an important event and offers you the opportunity to discuss your child's progress with their subject teachers. This consultation evening will contribute towards making a real difference as we work together to encourage students to achieve/exceed their targets.

To ensure you have the maximum opportunity to discuss your child's progress, the school has an on-line booking system for making appointments.

The system is easy to use and will allow you the option of booking an appointment with your child's teachers. There is also the facility **to leave a note** for a teacher if there is a particular matter you wish to discuss with them.

There is also the opportunity to speak to Mrs Morgan, the school's career advisor. Please email [kmorgan@rossettschool.co.uk](mailto:kmorgan@rossettschool.co.uk) to make an appointment.

#### **Important notes:**

The log on to the system is in two parts:

**Your details:** You will need to give your name and an email address (to receive confirmation of your booking).

**Your child's details:** You will be asked to provide the name of your child and their current tutor group as it is stored on the school system. **Forename Surname, Form**

A parents' guide to using the system is available to download at the following link.

[http://www.rossettschool.co.uk/wp-content/uploads/2013/08/20121204\\_parent\\_evening\\_guide.pdf](http://www.rossettschool.co.uk/wp-content/uploads/2013/08/20121204_parent_evening_guide.pdf)

[www.rossettschool.co.uk](http://www.rossettschool.co.uk)

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The link to the online booking system is shown below.

<https://rossettschool.parentseveningsystem.co.uk/default>

Consultations are timed for 5 minutes. If you do need longer please make arrangements to discuss concerns at a later date.

Mrs Grabham, Mrs Guinness, Ms Chaplin and I, along with members of the Senior Leadership Team, will be available to discuss any issues that are outside a subject teachers' remit.

On arrival at school, please sign in at reception, where students will assist you with locating subject teachers. Please remember to sign out on departure.

If you are unable to attend please contact us, as alternative arrangements can be put in place.

We look forward to seeing you on the evening. Thank you for your continued support and co-operation.

Yours sincerely

Mr B Foley

Director of Sixth Form

Mrs H Grabham

Deputy Director of Sixth Form

[www.rossettschool.co.uk](http://www.rossettschool.co.uk)

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