

27 September 2019



Rossett School

Success for everyone

Dear Parents/Carers

Student Learning/Exercise Books

As we do every year, we have issued exercise books to all year groups at the start of term. There have been some changes to the way in which we have asked students to record their classwork and homework by putting all assessments and classwork in one book, where some faculties have previously had a file or folder as well as a 'notebook'.

All students have clear expectations outlined that encourage them to take pride in their work. Opposite is a copy of these expectations, that your child will have stuck in the front of each of their exercise books.

As part of these expectations, to ensure the books do not become forgotten, lost or damaged, students are encouraged to hand them in for marking, take them home securely, or leave them in their class sets with the appropriate teacher, if they are not needed at home.

Students can take their books home whenever they wish (except when teachers need them for marking/work scrutiny etc). We want all books to go home on a regular basis, so that all parents can periodically review their child's work, and so that students can complete further independent work at home. The only change to current practice is an emphasis on keeping the book securely at school, *if it is not needed at home* as it provides a key resource for revision and represents up to a year's worth of learning.

In the first month of this term, we have been working hard with students to ensure that the message about improved standards has been clearly communicated. We are however aware, from student and parent feedback, that although we have focussed on the aim and seen greater pride in presentation, we have not clearly communicated the reasons for and the 'rules' about when books can go home. I can only apologise for any confusion around this matter and hope that this letter addresses any ambiguities.



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Presentation Expectations

This is **your** exercise book; it contains **your** work.
Your efforts and energies should make it something to be **proud** of.
This book is a record of **your learning**.

1. Give all work a clear title and date - both underlined using a ruler.
2. Complete all written work in blue or black ink.
3. Complete all diagrams, tables and drawings with a pencil and ruler.
4. Make sure that all writing is as neat as possible.
5. Make sure all work sheets are neatly stuck into exercise books in the correct, chronological order.
6. Cross out any errors neatly with one line. Do not use correction fluid.
7. Complete DIRT/corrections in response to feedback in green pen.
8. Do not tear pages out of your exercise book. There should be no graffiti either on or in your book.
9. If you are absent from school, it is your responsibility to catch up the work you have missed, using the resources provided to you by your teacher.
10. All work should be valued and completed to the best of your ability.

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Homework Folders

In addition to their exercise books, students in Years 7-11 will also be receiving a 'homework folder' early next week. This is for students to use to keep worksheets and A4 homework responses neat and tidy when transporting them to and from school in their bags.

Show My Homework

I am delighted to provide information about 'Show My Homework' - a faster, smarter way to manage homework. 'Show My Homework' is an easily-accessible, on-line tool which provides a brief overview of homework tasks set for your child by their class teachers;

Using the portal, teachers can attach resources, links and revision material as well as send reminders about forthcoming tests, enabling students to be fully prepared and plan revision. It will tell students when the homework was set and when it should be handed in. It also encourages parental involvement in student learning and greater homework visibility for students and parents alike.

As parents/carers, you can have a personalised Show My Homework account. This allows you to see the homework set for your child(ren). Please find attached details of how to create your account and to login. You will also receive an e-mail with your personalised login details, so please look out for this in your inbox.

Year 7s will be receiving information on how to use Show My Homework next week and further 'training' will be provided, once they have been issued their iPads on Thursday 10 October.

If you or your child has any issues with accessing Show My Homework, please contact office@rossettschool.co.uk, and one of our IT technicians will be able to assist you.

If you do have any other enquiries about homework then please do contact your child's Form Tutor, Director of Learning or Student Support Officer.

Your sincerely



Mr C Stone
Deputy Headteacher: Quality of Education