



Rossett School
Sixth Form

Application to 16-19 Bursary Fund

Academic Year September 2023 – July 2024

Financial Assessment Form

1. Student Details	
Surname/Family name	
First name (s)	
Male/Female	
Date of birth (dd/mm/yy)	
Age on 31 st August 2023	You must be aged 16, 17 or 18 on 31 st August 2023 to apply

2. Address Details	
Home address	
Postcode	
Home telephone number	
Mobile telephone number	
E-mail address	

3. Household members		
	Parent/Carer	Parent/Carer
Surname		
First name (s)		
Relationship to student		
Telephone number (s)		

4. Your Bank or Building Society account details	
Full name of account holder (as it appears on the student's cash/debit card or statement)	
Name of bank/building society	
Branch	
Sort code	
Account number	

5. Study programme details			
Subject 1		Subject 3	
Subject 2		Subject 4	

6. Transport	
How do you get to school?	
Yearly cost of travel to school	

7. Financial information	
Are you and/or your sibling (s) in receipt of free school meals?	Yes / No
Sibling name (s)	

8. Vulnerable students (Priority)	
Where you may be eligible to receive and award of £1,200 a year as a member of a named vulnerable, you will need to provide evidence to support that claim related to certain benefit categories below.	
I am a young person in care	
I am a young care leaver	
I am in receipt of Income Support or Universal Credit in my own right and am financially supporting myself and anyone who is dependent upon and living with me	
I am in receipt of Disability Living Allowance or Personal Independence Payments in my own right as well as Employment and Support Allowance or Universal credit in my own right	

9. Household Income Please include the required original supporting documentation relevant to you with this form showing total household income. All evidence will be photocopied and dealt with the strictest confidence. Please do not send any original documentation in the post. The student should bring this directly to Mrs Harrison in the Finance Office who will photocopy and return ASAP.	
Annual household income	£
Please tick the supporting documentation provided below	
P60 (tax year 2022/23)	
Tax Credit Award (tax year 2023/24)	
Evidence of self-employment income – please supply a copy of your accounts for tax year 2021/22	
Universal Tax Credit – full copies of monthly award notices for the last three months.	

10. Declaration Please read the declaration below carefully before signing:	
<p>I declare that the statements made on this form are true and to the best of my knowledge and belief are correct in every respect.</p> <p>I undertake to supply any additional information that may be required to verify the particulars given.</p> <p>I understand that if I refuse to provide information relevant to my claim the application will not be accepted. I also undertake to inform the school of any alteration to any of the particulars in writing.</p> <p>I agree to repay the school in full and immediately any sums advanced to me if the information I have given is shown to be false or deliberately misleading.</p> <p>Further, I/we understand that the 16-19 Bursary will cease with immediate effect should the applicant fail to satisfy acceptable levels of attendance, performance or behaviour. I/we understand that payments will not be made until receipt of a signed Sixth Form Learning Agreement 2023/4</p> <p>I am aware that the funding covers only this school year and that I must re-apply next year; there is no guarantee that I will receive funding for future years even if I am eligible for the current year.</p> <p>All awards will be dependent upon students adhering to the terms and conditions set out in the Sixth Form Learning Agreement.</p>	
Signed (student)	Date
Signed (Parent/Carer)	Date

11. Application Guidance Notes

The deadline for the receipt of the Autumn 2023 term Bursary application is

Friday 30 September 2023.

For a student to be eligible for consideration for a 16 – 19 Bursary, they must meet one or more of the following criteria:

1. The student or sibling is already registered for free school meals at the school
2. The household income less than £25,000
3. The student is living independently with an income of less than £25,000

The value of the award will vary dependent on the assessment of income and type of award made.

The table below provides details of the necessary documents required to support your application. Please supply the documents below to support your claim.

To be provided by the person(s) responsible for the household bills

Criteria	Evidence required
Full time student at Rossett School	Signed Sixth Form Learning Agreement 2023/24
Annual salary less than £25,000	P60 for tax year 2022/23 or week 52 (last week in March 2023 payslip or month 12 March 2023) payslip
Universal Credit Income Support Job Seekers Allowance Disability Living Allowance Employment Support Allowance Incapacity Benefit Carer's Allowance Housing Benefit Working Tax Credit Child Tax Credit	Full copy of Universal Credit awards for previous three months. Entitlement/award letter – dated within the last three months.

For school use only

Documents checked	
Approval Signature 1	
Approval Signature2	
Type & value of awarded	
Confirmation letter sent	