

Dear Parent/Carer

We are using our Parents' Evening booking system to enable parents/carers to make their child an appointment for a Lateral Flow Test to help identify asymptomatic cases of Covid-19. If you give consent for your child to take part in this testing programme (see previous correspondence) please follow the instructions below to book an appointment.

**Important note:** The log on to the system is in two parts:

**Your details:** You will need to give your name and an email address as it is stored on the school system in order to receive confirmation of your booking.

**Your child's details:** You will be asked to provide the name of your child and their current registration group as it is stored on the school system. **When entering your child's registration group please enter exactly, including the x or y.**

The Registration Groups are listed below;

Year 7	Year 8	Year 9	Year 10	Year 11	Year 12	Year 13
7xECS	8xMCT	9xLAW	10xSSR	11xSTN	12LBM	13RDG
7xHGR	8xLGM	9xTPE	10xASR	11xDWT	12HDV	13CPS
7xLMA	8xRHF	9xMET	10xRMC	11xBBN	12VFA	13RDN
7yLMQ	8xRSN	9xVBR	10xCWN	11xSRB	12CHS	13PEM
7yARZ	8yLHK	9yMPS	10xRTN	11xDGR	12JLE	13LNM
7yLRS	8ySLG	9yMWN	10yBTL	11yMPK	12VNS	13TBY
	8yKMD	9yRSG	10yTEK	11yJCA	12SWS	13SDL
	8yTHS	9yKTL	10ySWE	11yJMR		13SLH
			10yJCG	11yAKY		
				11yRMS		

A parents' guide to using the system is available to download at the following link:

<https://www.rossettschool.co.uk/seecmsfile/?id=1020>

The link to the online booking system is shown below:

<https://rossettschool.parentseveningsystem.co.uk/>

### The Appointment

On the date of your child's appointment, please arrive at school via the Sports Hall entrance and ask them to report to the registration desk in the Sports Hall at the time of their appointment. Due to the large number of tests we will be processing, it is important that your child is punctual. We expect the appointment to last between 5-15 minutes.

If you have any questions regarding the Parents' Evening System, please contact:

[parentsevening@rossettschool.co.uk](mailto:parentsevening@rossettschool.co.uk)

Thank you for your continued support and co-operation.

Kind regards

C Stone  
Deputy Headteacher

